

TACCF 2026 Annual Business Meeting Agenda & Packet

Presiding: Dr. Adrienne Thompson, TACCF President

Date: Thursday, February 5, 2026

Time: 1:30 pm to 2:30 pm

I. Call to Order

Dr. Adrienne Thompson, President

II. Leadership & Committee Recognition

- **Recognition of the TACCF Board of Directors** *Dr. Adrienne Thompson*
- **Conference Committee Recognition** *Susan Summers, Vice President & Conference Chair*
- **Distinguished Service Recognition:** Recognition of Outgoing Board Members *Dr. Adrienne Thompson*
 - **Mitch Andrews:** Commendation for distinguished service as President, Vice President, and Member of the Board of Directors. We honor your impactful leadership and steadfast commitment to the mission of TACCF.
 - **Nita May:** Commendation for dedicated service as a Member of the Board of Directors. We celebrate your insightful contributions and the thoughtful perspective you brought to our governance. Your commitment to the association and your genuine care for our members have left a lasting impact on our organization's success.

III. Business Session (Action Items)

- **Presentation and Approval of the 2025 Annual Minutes** *Amy Mundy, Secretary*
- **Presentation and Approval of the Financial Report** *Dr. Jose Rios, Treasurer*
- **Election of the Board of Directors** *Dr. Adrienne Thompson Motion to approve the following nominees to fulfill board capacity:*
 - Valerie Payson, Central Texas College
 - Amber Wilcots, Panola College
 - Paul Cantrell, Coastal Bend College
 - Joanna Huckabee, Panola College

IV. Reports & New Business

- **President's Report** *Dr. Adrienne Thompson*

V. 2026 TACCF Scholarship Awards & Recognition

- **Special Presentation: Texas Pioneer Foundation** *Matthew Busby* Celebrating 10 years of partnership and transformative support for TACCF.
- **Awards & Recognition of Scholarship Recipients:** Scholar Committee: Megan Burns (Chair), Ann Schubert, and Dr. Tracee Watts (not in attendance)
- **Commemorative Photos** *Group photos of recipients and sponsors will be taken immediately following the presentation.*

VI. Announcement

Hearts as Big as Texas Fundraising Campaign Information / Presentation

VII. Adjournment

Dr. Adrienne Thompson, President

Annual Meeting Packet Information

Presentation and Approval of the 2025 Annual Meeting Minutes

**Texas Association of Community College Foundations
TACCF 2025 Annual Meeting Minutes
Thursday, February 6, 2025**

I. Call to Order

The meeting was called to order by Mitch Andrews, President, at 1:49 p.m.

II. Approval of the Minutes

The annual meeting minutes from the TACCF 2024 Conference were provided for the membership for review.

A motion to approve the minutes was made by Brent Baker with Weatherford College and seconded by Randy Truxal with Grayson College.

Motion carried.

III. 2024 Financial Report

Dr. Jose Rios, Treasurer, presented the 2024 financial report. Members were provided with a copy of the budget report. Dr. Rios reviewed the association's financial position and noted that the 2025 budget was approved by the Board of Directors during the February 5, 2025 board meeting.

A motion to accept the financial report was made by Dana Riegel and seconded by Wendy Del Bello with Alvin Community College.

Motion passed.

IV. President's Report

President Mitch Andrews presented his annual report, including a detailed spreadsheet highlighting accomplishments throughout the year. Highlights included:

- Continued growth in member engagement
- Successful professional development offerings
- Strengthened committee participation

President Andrews acknowledged and thanked board members, committee chairs, and volunteers for their contributions to a successful year. He reviewed the four board priorities and discussed opportunities for future growth, including:

- The possibility of an Executive Director/Vice President pre- or post-conference in conjunction with the annual conference
- Increased engagement of additional colleges in TACCF committees and initiatives

V. Board Nominations and Elections

President Andrews reviewed the board nomination process and presented the slate of board member nominees. The nominations were previously approved by the Board of Directors during the February 5, 2025 board meeting.

- | | |
|---------------------|----------------|
| • Adrienne Thompson | President |
| • Susan Summers | Vice President |
| • Jose Rios | Treasurer |
| • Amy Mundy | Secretary |
| • Marcos Contreras | Director |
| • Megan Burns | Director |
| • Nita May | Director |
| • Tracee Watts | Director |

A motion was made to confirm the nominees by Nicole Robinson Gauthier with Lone Star College and seconded by Alexander Shanese with Dallas College.
Motion carried.

VI. Recognition of Outgoing Board Members

President Andrews recognized and thanked outgoing board member Julie Gerstenberger for her service. President Andrews also acknowledged his own completion of service in his current role.

VII. Scholarships

Lori Jade Watson, Scholarship Chair for the Conference Committee, recognized 21 scholarship recipients for the TACCF 2025 Conference. Scholarships were made possible through the generous support of the Texas Pioneer Foundation.

Recipients were invited to come forward for recognition, photographs, and to receive their scholarship checks.

VIII. Adjournment

The meeting was adjourned at 2:16 p.m.

Presentation and Approval of the Financial Report

2025 TACCF Financials
As of December 31, 2025

Revenues	2025 Budget	Actual	Variance
Annual Membership	12,500	9,668	(2,832)
Member Conference Fees	21,000	24,670	3,670
Non-Member Conference Fees	1,800	2,720	920
Conference Sponsorships	33,000	32,636	(364)
TOTAL Revenue	\$ 68,300	\$ 69,694	\$ 1,394

Expenses	2025 Budget	Actuals	Variance
Conference			
Hotel	40,000.00	31,111	8,889
Speakers	1,000.00	1,000	-
Scholarships	6,000.00	5,040	960
Reimbursable Expenses	2,000.00	869	1,131
Insurance	1,850	1,882	(32)
Administrative Position	13,200	16,600	(3,400)
Tax Services	850	850	-
Web Maintance	1,000	1,314	(314)
MembershipWorks	1,000	560	440
Supplies/postage	500	281	219
Credit Card/Bank Fees	1,000	1,126	(126)
TOTAL Expenses	\$ 68,400	\$ 60,633	\$ 7,767

Net Profit(Loss) \$ 9,061

Texas Association of Community College Foundation

Balance Sheet

As of December 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase Checking	151,429.00
Total Bank Accounts	\$151,429.00
Other Current Assets	
Prepaid Expenses	14,066.10
Total Other Current Assets	\$14,066.10
Total Current Assets	\$165,495.10
TOTAL ASSETS	\$165,495.10
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Deferred Income	
Deferred Conference Income	25,200.00
Deferred Conference Sponsorship	20,000.00
Deferred Membership Income	8,947.40
Total Deferred Income	\$54,147.40
Total Other Current Liabilities	\$54,147.40
Total Current Liabilities	\$54,147.40
Total Liabilities	\$54,147.40
Equity	
32000 Unrestricted Net Assets	12,434.11
36000 Opening Balance Equity	89,852.75
Net Income	9,060.84
Total Equity	\$111,347.70
TOTAL LIABILITIES AND EQUITY	\$165,495.10

Texas Association of Community College Foundation

Profit and Loss

January - December 2025

	TOTAL
Income	
Program Income	
Conference Sponsorship	32,635.72
Member Conference Fees	24,670.00
Membership Dues	9,668.01
Non-member Conference Fees	2,720.00
Total Program Income	69,693.73
Total Income	\$69,693.73
GROSS PROFIT	\$69,693.73
Expenses	
Business Expenses	
Bank Fees	404.52
Credit Card Fees	721.54
Total Business Expenses	1,126.06
Contract Services	
Accounting Fees	850.00
Management Fees	16,600.00
Website Expense	786.98
Total Contract Services	18,236.98
Operations	
Insurance	1,882.00
MembershipWorks	559.65
Postage, Mailing Service	36.55
Supplies	244.68
Telephone, Telecommunications	0.21
Web Maintenance	526.68
Total Operations	3,249.77
Program Expenses	
Conference Hotel AV	31,110.80
Conference Misc. Expense	869.28
Conference Scholarships	5,040.00
Conference Speaker Expense	1,000.00
Total Program Expenses	38,020.08
Total Expenses	\$60,632.89
NET OPERATING INCOME	\$9,060.84
NET INCOME	\$9,060.84

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2026 TACCF PROPOSED Budget

Revenues	2025 Budget	2026 Budget	Variance
Annual Membership	12,500	11,000	(1,500)
Member Conference Fees	21,000	26,500	5,500
Non-Member Conference Fees	1,800	1,800	-
Conference Sponsorships	33,000	40,000	7,000
TOTAL Revenue	\$ 68,300	\$ 79,300	\$ 11,000

Expenses	2025 Budget	2026 Budget	Variance
Conference			
Hotel	40,000.00	36,000	(4,000)
Speakers	1,000.00	1,000	-
Scholarships	6,000.00	6,000	-
Misc Expenses	2,000.00	6,000	4,000
Insurance	1,850	1,900	50
Administrative Position	13,200	18,000	4,800
Tax Services	850	850	-
Web Maintance	1,000	1,300	(300)
MembershipWorks	1,000	1,000	-
Supplies/postage	500	500	-
Credit Card/Bank Fees	1,000	1,500	(500)
TOTAL Expenses	\$ 68,400	\$ 74,050	\$ 4,050

Net Profit(Loss) \$ 5,250

**2027 Conference TACCF
PRELIMINARY Budget**

Revenues	Budget	Actual	Variance
Member Conference Fees	21,000		(21,000)
Non-Member Conference Fees	1,800		(1,800)
Conference Sponsorships	33,000		(33,000)
TOTAL Revenue	\$ 55,800	\$ -	\$ (55,800)

Expenses	Budget	Actual	Variance
Conference			
Hotel (AV, Meals, other)	40,000.00		40,000
Speakers	1,000.00		1,000
Scholarships	6,000.00		6,000
Misc Expenses	6,000.00		6,000
TOTAL Expenses	\$ 53,000	\$ -	\$ 53,000

Date: February 5, 2026

Election of the Board of Directors

The following is the slate of nominees for the 2026-2028 TACCF Board of Directors submitted for consideration by membership during the 2026 Annual Meeting

Board Role	Director's Name and College	Term	Notes	College Size	Region
Director	Valerie Payson, Central Texas College	26-28	First Team	Large	Central
Director	Amber Wilcots, Panola College	26-28	First Term	Small	Upper East
Director	Paul Cantrell, Costal Bend College	26-28	First Term	Small	South
Director	Joanna Huckabee, Panola College	26-28	First Term	Small	Upper East

2026 TACCF President's Report: A Year in Review

Reflecting on 30 Years of Excellence

2025 marked a significant milestone for the **Texas Association of Community College Foundations (TACCF)** as we celebrated 30 years of connecting, supporting, and elevating advancement professionals across the great state of Texas.

Our **2025 Annual Conference in San Antonio** was a historic success. Held at the Embassy Suites, we achieved record-breaking attendance with **132 members, sponsors, and speakers** in participation. Under the theme "*Charting Success, Navigating Change*," we explored the evolving landscape of post-pandemic fundraising. The insights shared by our keynote speakers and members provided a roadmap for navigating the future of educational philanthropy.

Gratitude to Our Partners

Our success is made possible through the unwavering support of our partners. We extend a profound thank you to the **Texas Pioneer Foundation**, our Presenting Sponsor. Their generosity continues to provide essential scholarships that allow development professionals from across the state to attend this conference. We also thank all our 2025 sponsors whose contributions remain the backbone of our operational success.

I would also like to recognize the **2026 Conference Committee**, led by **Susan Summers**, TACCF Vice President. Last year, Susan and I set a goal to streamline our communications and

deliver conference information to you more efficiently. Through her leadership and the committee's dedication, they delivered on every level.

A Decade of Growth: Data & Trends

Our association is having unprecedented growth. Over the last decade, we have seen a remarkable 234% increase in total conference participation (from 44 attendees in 2016 to a projected 147 in 2026).

Perhaps even more telling is the exponential rise in our sponsorship support. In 2016, our total sponsorship value stood at \$5,500. For 2026, we are projecting a total of \$57,000—representing a staggering 936% increase in financial and in-kind support over the last ten years. This growth is a powerful indicator of the value our corporate and community partners place on the work we do for Texas community colleges.

Table 1: 10-Year Conference Attendance Review

Year	Attendees	Sponsors	Speakers	Total
2026 (Projected)	124	17	6	147
2025	117	9	6	132
2024	94	13	5	112
2023	84	17	6	107
2022	66	13	9	88
2021	87	3	4	94
2020	73	12	5	90
2019	86	—	—	86
2018	76	—	—	76
2017	75	—	—	75
2016	44	—	—	44

Table 2: 10-Year Conference Sponsorship Review

Year	Financial	In-Kind	Total
2026 (Projected)	\$54,000	\$8,000	\$62,000
2025	\$35,136	\$3,000	\$38,136
2024	\$37,000	\$3,000	\$40,000
2023	\$38,000	\$3,000	\$41,000
2022	\$37,000	—	\$37,000
2021	\$9,000	—	\$9,000
2020	\$35,500	—	\$35,500
2019	\$35,500	—	\$35,500
2018	\$31,500	—	\$31,500

2017	\$16,500	—	\$16,500
2016	\$5,500	—	\$5,500

2026 Membership Outlook

TACCF remains committed to maintaining an accessible association. Our institutional membership fee remains \$265 annually, which provides full association benefits to every employee within a member organization.

We are pleased to report that as of today, we have **45 confirmed Institutional Members for 2026**, already surpassing our total 2025 count of **43**. This early momentum reflects the growing value of our specialized professional development and the strength of our networking opportunities. When looking at our long-term trajectory, we have seen a **60% increase in institutional participation** since 2016.

Table 3: Institutional Membership (10-Year Review)

Year	Member Count
2026 (Current Count)	45
2025	43
2024	47
2023	46
2022	43
2021	39
2020	15*
2019	48
2018	43
2017	39
2016	28

**2020 count reflects the impact of the global pandemic on institutional renewals.*

Growth Highlights

- **Year-Over-Year Increase:** We have already achieved a **4.6% growth** in memberships compared to the 2025 final count, with more institutions expected to renew throughout the first quarter.
- **Sustained Momentum:** Aside from the 2020 outlier, TACCF has maintained a consistent baseline of 40+ institutions, and our current strategy aims to return to and exceed our 2019 peak of 48 members.
- **Strategic Goal:** The Board's Membership Committee is actively working on targeted outreach to community college foundations that have not yet joined the association to ensure we truly represent all regions of Texas.

Strategic Vision: Continuing the Path of Longevity and Impact

In 2025, the TACCF Board established three primary pillars to ensure the long-term sustainability and growth of our association. As we move through 2026, these goals remain our roadmap for driving value to community college foundations across the state.

Goal 1: Expand Our Reach- Bring in more college foundations and other colleges area such as development areas that support advancement work as well as extending membership.

- **Human Capital:** With the approved nominations at the 2026 conference, we will have successfully filled all **Board Director roles**, ensuring we have the leadership and energy required to drive statewide engagement.
- **Virtual Growth:** We are continuing to expand our **online professional development opportunities**. Special thanks to **Lone Star College** for their instrumental support in providing the technical infrastructure and content to reach members wherever they are.

Goal 2: Engagement- Strategically design strategies that increase the engagement of participants that represent a value in membership.

- **Career Growth:** The 2026 Conference marks the debut of our **“Rising Stars” session**. This dedicated space allows those new to the advancement field to learn directly from prominent advancement and fundraising leaders.
- **Strategic Partnerships:** We are strengthening our external ties, including a robust collaboration with **CASE** to provide our members with exclusive industry data and discounted pricing.
- **The FAST Initiative:** As part of our commitment to innovative fundraising, we are proud to champion the **"Hearts as Big as Texas"** campaign. In partnership with the **Future Alumni Support Team (FAST)** and **American Association of Community Colleges (AACC)**, this initiative allows all 50 Texas community colleges to fundraise for their unique priorities at **no cost to the institution**. Because 100% of the funds raised go directly back to the colleges (minus a standard credit card fee of less than 4%) this is a vital tool for institutional impact.

Goal 3: Structure & Strategy (Infrastructure)- Create strategies to enhance TACCF organizational structure in the areas of technology (software usage, website updates, and social media platforms), administrative support (customer service plan and job description), communication plan, and board job description and volunteer engagement support.

- **Operational Clarity:** The Handbook & Communication Plan Committee has finalized the first comprehensive **TACCF Operations Manual**. Aligned with our bylaws, this manual provides a clear roadmap for future leaders and will be available to all members online this year.

- **Digital Transformation:** Our Financial and Technical Committee has spearheaded a complete **website refresh**. This update improves accessibility, streamline communication, and strengthens our digital presence for the modern advancement professional.

Closing Reflection

Since joining TACCF in 2018, I have seen firsthand the power of this community. This conference is our annual opportunity to learn, network, and grow together. As we work toward the longevity and sustainability of this association, please know that your support is deeply appreciated.

Sincerely, 

Dr. Adrienne Thompson TACCF President (2025–2027)

Hearts as Big as Texas: A Statewide Campaign for Our Students

Presented by TACCF in partnership with FAST (Future Alumni Support Team)

- **Launch of "Hearts as Big as Texas" Initiative:** A new statewide collaboration between TACCF and FAST (Future Alumni Support Team) designed to fund critical student needs, such as emergency aid and food pantries, by leveraging social media to reach new and larger audiences.
- **Zero-Cost, High-Yield Opportunity:** Participation is completely free for your institution, and you receive 100% of the donations raised (less a standard credit card fee of <4%) to augment your current fundraising efforts.
- **Turnkey Implementation & Proven Success:** The campaign utilizes a simple *Spotfund setup requiring minimal effort, following a process already proven successful by the American Association of Community Colleges (AACC) and the New Jersey Council of County Colleges (NJCCC).

2026 TACCF Scholarship Awards & Anniversary Celebration Agenda

Introduction.....	Dr. Adrienne Thompson, TACCF President
Sponsor Recognition.....	Matthew Busby, CFRE
Scholarship Presentation.....	Scholar Committee, Megan Burns (Chair) and Ann Schubert
Scholarship Photos.....	Awardees, Board, Committee, and Sponsor

Thank you to Texas Pioneer Foundation for your support to TACCF



Thank you to the 2026 Conference Committee

TACCF VICE PRESIDENT, CONFERENCE CHAIR Susan Summers, CFRE

SPEAKERS COMMITTEE Chair: Matthew Busby, CFRE **Committee Members:** Nicole Robinson Gauthier, CFRE, Mitch Andrews, Miranda Sewell, Dr. Adrienne Thompson, Dr. Diana Ortiz, Nita May Julie Gerstenberger, Dr. Helen Usera, Amy Mundy, and Ashlee Ferguson

MARKETING COMMITTEE Chair: Susan Summers, CFRE **Sub-Committee Chairs:** **E-blasts:** Susan Summers, CFRE **Social Media:** Marissa Johnson **Website:** Marcos Contreras **Conference Packet:** Marissa Johnson & Joanna Huckabee **PowerPoint:** Marissa Johnson

SCHOLARSHIP COMMITTEE Co-Chairs: Megan Burns **Committee Members:** Ann Schubert and Dr. Tracee Watts, CFRE

SPONSORSHIP COMMITTEE Chairs: Susan Summers, CFRE **Committee Members:** Matthew Busby, CFRE, Amy Mundy, and Dr. Adrienne Thompson

HOSPITALITY COMMITTEE Chair: Amber Wilcots **Sub-Committee Chairs:** **Fun time:** Lauren Heffernan and Kerri Hurlbut **Welcome Wagon:** Megan Burns **Souvenirs:** Marissa Johnson

TACCF ADMINISTRATOR Madeleine Crouch Madeleine Crouch & Co., Inc.

Thank you to the 2025-2026 TACCF Board Members

- Dr. Adrienne Thompson, President, 2025-2027, Dallas College
- Susan Summers, CFRE, Vice President, 2025-2027, Lone Star College
- Dr. Jose Rios, Treasurer, 2025-2027, Alamo Colleges District
- Amy Mundy, Secretary, 2025-2027, Victoria College
- Megan Burns, Director, 2024-2026, Tyler Junior College
- Marcos Contreras, Director, 2025-2027 Alamo Colleges District
- Nita May, Director, 2024-2026, Northeast Texas Community College
- Dr. Tracee Watts, CFRE, Director, 2024-2026, Brazosport College
- Mitch Andrews, Past President, 2025-2026, Tyler Junior College